

July 2020



A partner of the [americanjobcenter](#) network

CLOSED - Remote operations due to COVID-19 until further notice. You can find current updates on <https://southseattle.edu/coronavirus>.

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5

We are Available Remotely to Help You.

WorkSource/Workforce Office Voicemail – 206.934.5304 (Messages will be checked daily)
Hours: Monday - Thurs 8-4:30, Friday CLOSED.

WorkSource Virtual Drop-in Office Hours: Monday thru Thursday: 11am to 1pm. General questions, Job Opportunity Info, Resume help, resource referrals, employer contact.

[Click to join Zoom and connect with a WorkSource staff member.](#)

WorkSource Career Specialist Virtual Drop-in Office Hours: Tuesdays: 1:30 to 3:30pm. Internship, Resume help, Job Search Assistance.

[Click to join Zoom and connect with a WorkSource Career Specialist](#)

Virtual Workshops in Partnership with Seattle Public Library Thursdays 5pm to 7pm

July 2 - How to Build a Resume

Designed for individuals unsure of where to begin in writing a resume. We'll discuss the purpose of a resume, the various sections within a resume, different resume styles, and strategies for formatting.

July 9 - Creating a LinkedIn Profile

LinkedIn is a powerful professional networking tool that can help you research career pathways, connect with people doing the kind of work that interests you, and learn about job opportunities. This workshop will introduce you to the basics of building a professional and compelling profile.

July 16 - Interview Skills in a Digital Age

This workshop addresses general preparation, researching companies, what to expect, and answering behavior-based and other tough, important interview questions. We'll also cover tips specific to virtual/video interviews as well.

July 23 - Target and Refine a Resume

Have support in developing a strong resume tailored to the position you're applying to. Please have your resume and a job description for the position you are interested in.

July 30 - Ideal Career/Career Exploration

Learn skills and be introduced to the long-term value of career exploration and planning, identify factors influencing your career choice(s), and employ career exploration resources to develop specific next steps in your career exploration process.

* This workshop provides job search credit for individuals claiming Unemployment Insurance benefits.

EQUAL OPPORTUNITY –EQUAL ACCESS

WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. WA Relay Services: 711

More Online Workshops and Hiring events at

<https://www.worksourcewa.com/microsite/Content.aspx?appid=WAWORKSHOPS&pagetype=simple&seo=virtual>

WorkSource Staff

Embedded Career Specialist - Le'Onna Lee - leonna.lee@seattlecolleges.edu

Re-Entry Specialist – Trystan Rodewald - trystan.rodewald@seattlecolleges.edu – Employment and educational resources.

WorkSource Program Coordinator – Lisa Lee - lisa.lee@seattlecolleges.edu - General questions, Job Opportunity Info, Resume help, resource referrals, employer contact.

WorkSource Director - Stephanie Guy - stephanie.guy@seattlecolleges.edu

Resources

For information on Unemployment Insurance and how to file a claim, go to <https://esd.wa.gov/unemployment>, call 800.318.6022 or join a Webinar at <https://esd.wa.gov/newsroom/introduction-to-unemployment-insurance-public-webinar>.

To sign up for a SAW account for Secure Access Washington and ESD go to: <https://esd.wa.gov/employer-taxes/EAMS-SecureAccess-Washington>.

For Businesses to post jobs go to: <https://secure.esd.wa.gov/home/WorkSourceWA/Employer/Account>.

Workforce Education:

Hours: M-F 8-4:30 via email. **Virtual Drop-in Office Hours - Thursdays: 1-4 p.m.**

<https://southseattle.edu/workforce-education>

Voicemail: Although staff will be checking their voicemails and contact students by phone as needed, email is the best way to contact your specialist.

Program Specialists: Please contact the specialist that works with your program.

Julius Lloyd - 206.934.6667- Julius.Lloyd@seattlecolleges.edu – Nursing, AMT, AUT, Welding Programs.

Josh Little - Joshua.Little@seattlecolleges.edu – Year Up, CNC, YouthBuild, AJAC (Manufacturing Academy), ANEW, JIS, TANF- regardless of the education program you are in.

Christa Zinke - Christa.Zinke@seattlecolleges.edu – Landscape/Horticulture, Wine, Culinary, 3rd Party Funding.

Kerri Sudthisa - Kerensa.Calder-Sud1@seattlecolleges.edu - Student and community member resource referrals.

Workforce Funding: Students will be able to submit Quarterly Tuition Assistance Request Forms via Microsoft Forms.

[Tuition Assistance Request Form](#)

[Voucher Request Form](#)

Please contact the WorkSource front desk for questions or details at (206) 934-5304

South Seattle College 6000 16th Ave. SW, Seattle, WA 98106

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